

Job Description

Education Guide

Location:

The Wicklow Mountains National Park (WMNP) has both its Education Centre and Information Office located at Glendalough. A second Education Centre is located in Knocksink Wood Nature Reserve in Enniskerry. Successful panellists will be called to fill positions at either Glendalough or Enniskerry.

Purpose:

- To interpret the natural history of Glendalough, WMNP and Knocksink Wood to school groups and other visitors.
- To educate and inform the general public on natural heritage and the role of National Parks and Wildlife Service.
- To increase environmental awareness and encourage a sense of environmental responsibility to the natural world.

Scope of the Job:

- Increase awareness of the special qualities of Wicklow's protected areas.
- Provide organised field studies and school visits in WMNP & Knocksink Wood Nature Reserve, including supervision of groups.
- Organise and co-ordinate special events and guided nature walks.
- Prevent interference with the sites.
- Assist other NPWS staff as required.

Responsibilities:

Assist in running the Education Centres and the Information Office as part of the WMNP Education Team. Currently, staff would spend approximately one day a week in the Information Office.

Education Centre, WMNP

- Deliver existing Education programmes and materials to a high standard
- Research and develop alternative programmes
- Facilitate training programmes for field staff and teachers
- Co-ordinate National Park information days and National Park special events
- Conduct guided nature walks of the National Park
- Research and produce publications and interpretative displays on the natural history of the WMNP
- Trail monitoring
- Assist other Park personnel when requested and liaise with Conservation Rangers.
- Supervise the activities of visitors to the area, maintain order and prevent interference with the area
- Maintain a high level of security and safety at the site
- Assist Emergency Services if required
- Light cleaning duties
- Other duties as requested by the Head Guide

Education Centre, Knocksink Wood Nature Reserve

- As above, but with the emphasis on Knocksink Wood rather than WMNP

Information Office, WMNP

- Provide information on the National Park and the role of National Parks and Wildlife Service
- Deal with enquiries about the Park and visitor facilities in the area.

- Sell interpretative literature, postcards etc, counting money, reconciling receipts and stocktaking.
- Maintain the Sensory Garden

Conditions:

- Guides are required to work on a five-day week basis (39 hrs), including weekends/ bank holidays, rostered over a seven-day period. Flexibility in work arrangements is required. Some early morning and late evening work will be required from time to time.
- The majority of the Guides' work involves dealing with children. An ability to communicate, relate and enjoy working with children is essential to this role.
- Much of the work takes place outdoors, in various weather conditions.
- Guides will be issued with Protective Personal Equipment including waterproof clothing and boots.
- **A full, clean driver's licence is essential.** Successful candidates will be expected to drive official vehicles in the course of their duties.